

AIR NATIONAL GUARD
Joint Force Headquarters
187th FIGHTER WING, MONTGOMERY, ALABAMA
117th AIR REFUELING WING, BIRMINGHAM, ALABAMA

ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT # 25-27

OPEN DATE: 30 JULY 2025

EXPIRATION DATE: 30 AUGUST 2025

OPEN TO: STATEWIDE

Number of Positions: 1

Position Title: ALL DOMAIN COMMAND AND CONTROL SPECIALIST

Func Code: 11K100

PEC#: 59969C

UMDA Position #: 3400890004

AFSC: 1C3X1 ELIGIBLE

ASVAB REQUIRE: 50A/50G (APPLICANT MUST MEET BOTH ASVAB REQUIREMENTS)

Grade: MAX RANK SSGT

Security Clearance: TOP SECRET

Unit/Duty Location: 117TH AIR REFUELING WING

Selecting Official: CMSGT STEVE GRIFFITH

HRO Remote: MSGT SAMANTHA CROTZER

APPLICATION REQUIREMENTS

Signed NGB Form 34-1, [NGB Forms](#)

Current Report of Individual Personnel (RIP): Obtain from Virtual Military Personnel Flight (vMPF)

AF Form 422: Must be signed and verified within 6 months from your Medical Group

Air Force Fitness Management System II (AFFMS II) Fitness Report: Must be Current and passing

All applications must be submitted with a completed AGR Eligibility Checklist, found in ANGI 36-101. Your unit's HRO Remote Designee or the appropriate FSS representative must complete this checklist.

Email completed application packages to:

117ARW.FSSHRO.Org@us.af.mil

ATTN TO:

SAMANTHA CROTZER

5401 EAST LAKE BLVD

BIRMINGHAM, AL 35217

All emailed packages must be in a single PDF

JOB INTRO/TITLE:
ALL DOMAIN COMMAND AND CONTROL OPERATIONS

SPECIALTY SUMMARY:

Manages and performs activities within fixed ground, mobile and airborne command and control (C2) facilities such as installation and expeditionary command posts (CP), operations centers, rescue coordination centers, and Higher Headquarters Command Centers/Operations Centers. Provides command, control, communications, and information support throughout the full spectrum of operations to include peacetime, emergency and disaster situations, crisis, contingency, and war. Responsible for emergency action messages from the Chairman of the Joint Chiefs of Staff, Headquarters Air Force, Headquarters Space Force, or Combatant Commands. Disseminates time-sensitive critical information to senior leaders and support agencies. Establishes procedures for Department of the Air Force (DAF) Operational Reporting Program. Reports international treaty compliance information. Uses communications systems and consoles to affect positive control of assigned forces and weapons systems. Supports chemical, biological, radiological, and nuclear (CBRN), and conventional warning and reporting activities. AFSC Duty Identifier: C2OPS. Related DoD Occupational Subgroup: 125000.

DUTIES AND RESPONSIBILITIES:

2.1. Performs Command, Control, and Communications (C3) actions to support National Defense, Homeland Security, and All-Domain Air and Space Force operations throughout the full spectrum of operations. Provides a single, consolidated C2 center to monitor mission execution of wing/installation commander assigned or supported missions (to include tenant, joint, and combined missions) by fusion of data from disparate C2 nodes across the installation (BDOC, EOC, AMOPS, etc.). Provides C2 of worldwide nuclear and conventional forces supporting Emergency Plans, Operations Orders, and Operations Plans. Coordinates the execution of Mission Type Orders (e.g., Warning Orders, Tasking Orders, Prepare to Deploy Orders, Planning Orders and Execution Orders). Supports joint force operations and Joint All Domain Operations (JADO) through the combined Joint All Domain C2 (CJADC2) concept. Facilitates C3 in support of the Air Force Emergency Management (EM) Program. Provides functional expertise to ensure synergy among the various components of the Air Force EM Program. Coordinates actions to ensure prompt response during EM operations including immediate mobilization of resources and participation of agencies and organizations. Liaisons communications/supports first responders to provide life-saving response support to base personnel. Receives, processes, and disseminates emergency action messages via voice and record copy systems. Encodes, decodes, and transmits and relays presidential decisions to execute and terminate nuclear and conventional force operations at all levels of command, both on the ground and in-flight. Relays C2 instructions for diversion, recall, evacuation, recovery, and reconstitution of forces. Coordinates and executes search and rescue activities. Coordinates with other agencies and organizations during planning, executing, and evaluation phases of C2 operations. Executes Aerospace Control Alert mission as quick response launch authority for immediate intercept, inspection, influence, or defeat of potential airborne threats. Flight follows and manages aerospace resources and monitors mission status to include aircraft, aircrew support, transportation, maintenance support, fleet services, and passenger and cargo support. Monitors aircraft movement and relays information between aircrews and operations centers. Coordinates mission delays with installation and external agencies. Monitors status of launch and space assets. Monitors status and location of key personnel to facilitate immediate communications with higher headquarters. Ensures proper use and control of resources and classified material. Develops and evaluates C2 Operations processes. Performs self-assessments. Ensures operational readiness and adherence to standards. Recommends actions to correct C2 Operations procedural deficiencies. Maintains and disseminates local and worldwide current and forecasted weather to include watches, advisories and warnings to installation populace and aerospace resources. The functional organization for the exercise of mission command authority and direction by a properly designated commander over assigned and attached forces in the accomplishment of the mission.

2.2. Manages and executes the DAF Reporting Program. Prepares and submits Operational Reports (OPREP) and Commander's Critical Information Requirement (CCIR) reports, attainment/deviation reporting, nuclear execution reporting (NEREP), international treaty, and aerospace asset reports. Analyzes and disseminates information derived from DAF reporting. Establishes policy for operational and, if applicable, defense readiness reporting to include developing procedures, maintaining databases, and training personnel. Ensures reported data is current and accurate.

2.3. Operates and monitors voice, data, and alerting systems. Develops operating instructions directing All-Domain C2 Operations and lateral agency C2 activities. Develops, maintains, and initiates procedures to save lives, protect resources, and rapidly disseminate time sensitive information. These procedures support situations such as suspected or actual sabotage nuclear incidents, natural disasters, aircraft accidents or incidents, evacuations, dispersal, and aerospace anomalies. Receives and disseminates time-critical information to and from the commander to internal and external agencies during daily operations, natural disasters and wartime and contingency operations to affect positive control of assigned forces and weapons systems. Coordinates actions to ensure prompt response during disaster operations (pre-, trans-, and post-), including immediate activation and recall of all resources and participating agencies and organizations. Monitors actions to preserve life, minimize damage, and restore operations following natural disasters (trans- and post-), accidents, wartime attacks, and military operations other than war. Coordinates, directs, and monitors actions to allow continuation or restoration of vital functions and operations. Maintains operational status displays. Maintains proficiency in C2/CJADC2 systems and aircraft flight following and mission management systems. Establishes manpower, communications, equipment, and facility requirements. Monitors and alerts local and base agencies of threats affecting the installation.

- 2.4. Maintains Communications Security (COMSEC) to include receiving, safeguarding, utilizing, inventorying, issuing, and destroying COMSEC material. Maintains personnel, information, operations, computer, emission, industrial and physical security programs.
- 2.5. Performs administrative actions. Compiles and maintains entry authority lists. Coordinates and provides input to installation support plans. Maintains directives and daily events log. Updates and maintains national, HHQ, or installation key personnel rosters. Performs as the Installation's Emergency Mass Warning Notification (EMWN) program manager for mass notification systems.

SPECIALITY QUALIFICATIONS:

- 3.1. Knowledge. Knowledge is mandatory of: Air Force organization and administration; JADO; EM the National Incident Management System (NIMS) and Air Force Incident Management System (AFIMS); C2 data systems and reporting; automated data processing equipment use, capabilities, and limitations; techniques of presenting data; data collection procedures and summary techniques; purpose of command post for preparing, executing, and controlling assigned forces; emergency actions and directives; command weapon systems movement and transfer procedures; encode, decode; and authorization procedures used by command of assignment.
- 3.2. Education. For entry into this specialty, completion of high school or General Education Development Equivalency is mandatory. Courses in English or oral communication is desirable.
- 3.3. Training. For award of the AFSC 1C331, completion of the Command and Control Operations Apprentice Course is mandatory.
- 3.4. Experience. The following experience is mandatory for award of the AFSC indicated: 3.4.1. 1C351. Qualification in and possession of AFSC 1C331. Also, experience performing functions of C2 operations.
- 3.4.2. 1C371. Qualification in and possession of AFSC 1C351. Also, experience performing or supervising functions of C2 operations.
- 3.4.3. 1C391. Qualification in and possession of AFSC 1C371. Also, experience managing and directing C2 Operations functions.
- 3.5. Other. The following are mandatory as indicated: 3.5.1. For entry into this specialty for initial accessions: 3.5.1.1. Meet mandatory AFSC aptitude, physical profile, and citizenship entry requirements as identified in attachment 4.
- 3.5.1.2. **NOTE 1:** Entry into AFSC 1C3X1 is not open to non-United States Citizens or members with dual-citizenship status.
- 3.5.1.3. Must pass Reading Aloud Test as defined in current version of Medical Standards Directory (MSD).
- 3.5.1.4. Must have a S-1 profile (for PULHES clearance)
- 3.5.1.5. Completion of the Command and Control operations Apprentice Course in residence is mandatory.
- 3.5.2. For entry into this specialty for personnel in **retraining status:** 3.5.2.1. Retraintees are only accepted IAW the following: E-1 through E-5 (no Time in Service (TIS) restrictions), E-6 (less than 12 years TIS). SNCOs are not accepted without prior coordination of the 1C3 CFM. **NOTE:** TIS/grade restrictions do not apply to the ARC.
- 3.5.2.2. Meet mandatory AFSC aptitude, physical profile, and citizenship entry requirements as identified in attachment 4.
- 3.5.2.3. Must pass Reading Aloud Test as defined in current version of Medical Standards Directory (MSD).
- 3.5.2.4. Must have an S-1 profile (for PULHES clearance).
- 3.5.2.5. Interviewed and recommended by a 1C3 SNCO (retraining action needed for entry into 1C3X1 IAW AFMAN 10-207, Command Posts.) **NOTE:** Retraining interview do not apply to the ARC. Must be screened for eligibility for Personnel Reliability Assurance Program (PRAP) as outlined in the HQ AETC PRP Prescreening Guidance and deemed a suitable candidate for follow-on PRAP duties. PRAP standards are outlined in DoDM 5210.42 DAFMAN 13-501, *Nuclear Weapons Personnel Reliability Program (PRP)*.
- 3.5.2.6. **NOTE 1:** AETC/A2N will only make recommendations for PRP, not for AFSC classification. **Note 2:** PRAP Screening does not apply to the ARC.
- 3.5.2.7. Completion of the Command and Control Operations Apprentice Distance Learning Course is mandatory.
- 3.5.3. For entry, award, and retention of these AFSCs: 3.5.3.1. No history or record of psychiatric hospitalization that results in unresolved diagnosis or prolonged medical treatment (or observation) which precludes execution of daily AFSC duties and/or reasonable judgment.
- 3.5.3.2. No history or evidence of personality disorder, substance use disorder, emotional instability or impulsive behaviors as diagnosed by a competent medical authority (examples include but are not limited to: alcohol/drug misuse, intentional self-injury, difficulty controlling/intense anger or sadness, etc.) which precludes execution of daily AFSC duties and/or reasonable judgment.
- 3.5.3.3. No evidence or history of misconduct that resulted in a court martial conviction (examples include, but are not limited to: illicit drug use, financial irresponsibility, physical or sexual assault, domestic violence, discrimination, harassment, threats, or reprisal, etc.). For award, waivable on a case-by-case basis by the 1C3 CFM.
- 3.5.3.4. Must have a S-1 profile (for PULHES clearance) for entry. For retention, Commanders should contact the 1C3 CFM, or their respective 1C3 MFM, for questions on retaining a member in the 1C3 AFS.
- 3.5.4. For award, and retention of these AFSCs: 3.5.4.1. Must maintain certification according to AFMAN 10-207, Command Posts.
- 3.5.4.2. Must obtain initial certification within 180 calendar days from date entered training.
- 3.5.4.3. Must maintain local network access IAW 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security (COMPUSEC)*.
- 3.5.4.4. Specialty requires routine access to Tier 5 (T5) information, systems, or similar classified environments. Completion of a current T5 Investigation IAW DoDM 5200.02, AFMAN 16-1405, *Air Force Personnel Security Program*.
- 3.5.4.5. Individuals with suspended clearances greater than 180 calendar days will be considered for removal from the AFSC.
- 3.5.4.6. Reclassified and/or retraining personnel may enter the career field with a Secret clearance. **NOTE:** Award of the entry level without a

completed T5 Investigation is authorized provided an interim Top Secret security clearance has been granted according to DoDM 5200.02, AFMAN 16-405, *Air Force Personnel Security Program*.

3.5.4.7. Must have a S-1 profile (for PULHES clearance). For retention, Commanders should contact the 1C3 CFM, or their respective 1C3 MFM, for questions on retraining a member in the 1C3 AFS.

3.5.4.8. **NOTE:** All AFSC withdrawals must be coordinated with HAF AF/A3TC

ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM:

Must be a member or eligible to become a member of the Alabama Air National Guard.

Member will be required to hold a compatible military assignment in the unit they are hired to support.

Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.

Member must meet the physical qualifications outlined in, Medical Examination and Standards (DAFMAN 48-123), Attachment 2 before being placed on an AGR tour.

Member must have retain-ability to complete the tour of military duty.

Member must not be eligible for or receiving a federal retirement annuity.

Member must comply with standards outlined in DAFMAN 36-2905, Fitness Program to be eligible for entry into the AGR program.

Member must meet all eligibility criteria in ANGI 36-101, The Air National Guard Active Guard and Reserve (AGR) Program.

Member must hold required AFSC or be eligible for retraining (if applicable) **and meet all eligibility criteria in AFECDD/AFOCD**

ADDITIONAL DUTIES

AGR members will participate with their unit of assignment during Regular Scheduled Drill (RSD).

AGR tour lengths in the State of Alabama are at the discretion of the Squadron Commander.

Initial tours will not exceed 6 years. Follow-on tours will be from 1 to 6 years, per ANGI 36-101

To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB qualifying score.

Scores are reflected on your personnel RIP.

If your ASVAB score does not meet the minimum required IAW AFECDD contact your servicing MPF.

You have the option to retake the test.

You must schedule your test date and receive your new scores prior to the announcement closing date.

Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.

A law enforcement background check may be required prior to appointment to this position.

By submitting a resume or application for this position, you authorize this agency to accomplish the check

APPLICATION INSTRUCTIONS

APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.

******* INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED *******

WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

Current AGR members and those who wish to become an AGR must submit the following:

AGR Eligibility Checklist found in ANGI 36-101 ([see below](#)).

NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, Form Version Dated 11 November 2013

Announcement number and position title must be annotated on the form

Download the current form version from;

<http://www.ngbpdc.ngb.army.mil/forms/Adobe%20PDF-F/ngb34-1.pdf>

Current Report of Individual Personnel (RIP). Documents must show your ASVAB scores.

RIP can be obtained from the servicing Force Support Squadron (FSS)

In lieu of a RIP, applicant may provide a printout from the virtual MPF (vMPF)

Select 'Record Review', and then 'Print/View All Pages'

Copy of current passing physical fitness assessment. (From AF Portal, <https://www.my.af.mil/>)

AF Form 422, Physical Profile Serial Report <https://asims.afms.mil/imr/MyIMR.aspx> (CURRENT within 5 years, validated within 12 months, working copy is acceptable)

ALANG - Air Technicians interested in converting to AGR status:

Selection for the advertised position does not constitute acceptance into the AGR program.

Once notification of a selection is made, the individual is required to submit a request for AGR medical clearance through the Medical Group, to the State Air Surgeon.

The State Air Surgeon will evaluate the request and notify MDG of the member's medical clearance approval or denial.

The information below was taken from ANGI 36-101, 21 April 2022.

5.3 Grade. To accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Reference paragraph 6.6 for proper assignment to position/unit. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with AFI 36-2502, Enlisted Airman Promotion/Demotion Programs, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package.

5.4 Commissioning of Enlisted Member. Enlisted personnel applying for officer positions must be eligible for commissioning upon application for AGR duty. Assignment to the AGR tour will not become effective until the individual receives a commission in the ANG and as a Reserve of the Air Force and has completed formal training for which an AFSC has been awarded

5.5. Air Force Fitness Standards. AGR Airmen are subject to the provisions of AFMAN 36-2905, *Air Force Fitness Program*. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Physical Fitness Assessment (PFA), an overall "Pass" rating is required and any DLC must be resolved prior to accession.

5.6 Security Clearance. AGRs must have a current favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Local security representatives can provide verification of security clearance information using the Defense Information System for Security (DISS)

5.7. Separated for Cause. To be accessed in the AGR program, an individual must not have been previously separated for cause from a previous Reserve Component AGR tour or from any Active Component. Requests for waiver to this policy will be annotated on the AF Form 679 and routed to NGB/A1PP.

5.8. Retainability for an AGR Assignment. Enlisted personnel must obtain sufficient retainability to fulfill an AGR assignment.

5.9. Sanctuary. It is not the intent of the AGR program to bring non-career applicants into the sanctuary zone (18 to 20 years of TAFMS). Anyone whose order, whether active duty (AD) or full-time National Guard duty (FTNGD) other than for training, places them at 18 years or more of TAFMS will require a signed, approved sanctuary waiver in accordance with DAFI 36-2110, *Total Force Assignments*.

5.10. Inability to attain 20 years TAFMS. AGR applicants should be able to attain 20 years of TAFMS in the AGR career program. Waiver authority of this requirement is The Adjutant General, Commanding

General, or designee. Individuals selected for AGR tours that cannot attain 20 years of TAFMS prior to reaching mandatory separation must complete the Statement of Understanding contained in Attachment 3. The HRO will maintain the completed, signed Statement of Understanding.

5.11. Medical Requirements. Applicants for permanent, occasional or AGR deployment backfill tours must meet the requirements outlined in [Chapter 12](#).